



Finance Committee Meeting

Commission Chamber- 10/27/2014- 1:05 PM

FINANCE

1. Approve the replacement of 4 work detail vans for Augusta ☐ Attachments
Richmond County Correctional Institute.
2. Motion to approve the minutes of the Finance Committee held ☐ Attachments
on October 13, 2014.
3. Consider a request from Mr. Phillip Scott Hibbard regarding a ☐ Attachments
refund of taxes paid on the property at 3119 Mike Padgett
Highway.
4. Receive as information financial reports for the period ended ☐ Attachments
September 30, 2014.

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**Finance Committee Meeting
10/27/2014 1:05 PM
2014 - Work Detail Vans**

Department: Finance Departemtn - Fleet Management Division

Caption: Approve the replacement of 4 work detail vans for Augusta Richmond County Correctional Institute.

Background: The Augusta Richmond County Correctional Institute requests the replacement of 4 work detail vans. The four older units are asset numbers: 940279 and 940280 both are 1994 vans; 960642 is a 1997 van; and 994136 is a 1999 van. These vehicles exceed the replacement criteria established in 2004 and have become a liability to the facility due to increasing maintenance costs, non-repairable safety issues and non-operational time. The vehicle evaluations and bid tabsheet results are attached for your review.

Analysis: The Procurement Department published a competitive bid using the Demand Star application for the 2015 full-size vans: Bid 14-195 results were as follows: Allan Vigil Ford = \$34,139.00 each; Bobby Jones Ford = \$33,322.00 each; Master Buick-GMC = Non-Compliant Bid

Financial Impact: The cost of the 4 proposed replacement vehicles is \$33,322.00 each for a total cost of \$133,288.00. Funding for the procurement of these vehicles will be through the current SPLOST VI sales tax program.

Alternatives: (1) Approve the request; (2) Do not approve the request.

Recommendation: Approve the purchase of 4 replacement vehicles for the Augusta Richmond County Correctional Institute and approve the surplus sale of the replaced vehicles

Funds are Available in the Following Accounts: SPLOST Phase VI - Public Safety Vehicles

REVIEWED AND APPROVED BY:

Finance.

Procurement.

Law.

Administrator.

Clerk of Commission

AUGUSTA, GEORGIA
FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION
REPLACEMENT CRITERIA FORM

| | | | | | |
|---|----------------|---|--|---------------------------------------|------------|
| Department Name: Recreation Department | | Department Number 101-06-1110 | | Date: 5/22/2014 | |
| Vehicle Description: 1999 Ford Work Detail Van | | | Asset #: 994136 | | |
| Assigned Use: Transports inmates to work locations | | | | | |
| Actual Age: 14 | | Current miles/hours: 99,493 | | Purchase Price: \$23,017.25 | |
| Life Expectancy Criteria Requirements -(Policy Evaluation) | | | | | |
| Age: | Miles or Hours | Type of Service | Reliability | Maint/Repair | Condition: |
| 14 | 9 | 1 | 2 | 2 | 5 |
| Evaluation Points 31 | | | Policy Evaluation Results: Needs immediate consideration for replacement | | |
| Fleet Managers Recommendation: This vehicle is becoming unsafe for transport of passengers because the floor board is rusting through as reported by the Correctional Officer assigned. The interior is also in disrepair. Seats are torn with holes in the vinyl. Headliner need replacing. | | | | | |
| <div style="border-top: 1px solid black; padding-top: 5px;"> Ron Crowden Fleet Manager </div> | | | | | |
| Replacement Date: 2014 | | | Fiscal Year Replacement: 2014 | | |
| Estimated Replacement Cost: | | | Funding Source: General Fund - Capital outlay for 2014 | | |

RANGES

| | | | |
|-------------------|---|-----------------|------|
| Under 18 Points | Excellent | 18 to 22 Points | Good |
| 23 to 27 Points | Qualifies for Replacement | | |
| 28 Points or more | Needs immediate consideration for replacement | | |

AUGUSTA, GEORGIA
FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION
REPLACEMENT CRITERIA FORM

| | | | | | |
|---|----------------|---|--|---------------------------------------|---------------|
| Department Name: Recreation Department | | Department Number 101-06-1110 | | Date: 5/27/2014 | |
| Vehicle Description: 1994 Ford E-350 - Van | | | Asset #: | | 940280 |
| Assigned Use: Transports inmates to work locations | | | | | |
| Actual Age: 19 | | Current miles/hours: 190,256 | | Purchase Price: \$21,100.00 | |
| Life Expectancy Criteria Requirements -(Policy Evaluation) | | | | | |
| Age: | Miles or Hours | Type of Service | Reliability | Maint/Repair | Condition: |
| 19 | 19 | 1 | 2 | 4 | 4 |
| Evaluation Points 49 | | | Policy Evaluation Results: Needs immediate consideration for replacement | | |
| Fleet Managers Recommendation: This vehicle was initially used as a program support van for Recreation Department. This vehicle has exceeded its life expectancy and has accumulated repair costs exceeding its purchase price. The interior needs complete restoration because of its condition. | | | | | |
| | | | | | |
| Ron Crowden Fleet Manager | | | | | |
| Replacement Date: 2014 | | | Fiscal Year Replacement: 2014 | | |
| Estimated Replacement Cost: | | | Funding Source: General Fund Capital Outlay for 2014 | | |

RANGES

| | | | |
|-------------------|---|-----------------|------|
| Under 18 Points | Excellent | 18 to 22 Points | Good |
| 23 to 27 Points | Qualifies for Replacement | | |
| 28 Points or more | Needs immediate consideration for replacement | | |

AUGUSTA, GEORGIA
FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION
REPLACEMENT CRITERIA FORM

| | | | | | |
|--|----------------|--|--|---------------------------------------|---------------|
| Department Name: Engineering Maintenance | | Department Number 101041260 | | Date: 5/27/2014 | |
| Vehicle Description: 1997 Ford E-350 Van | | | Asset #: | | 960642 |
| Assigned Use: Transport Work Detail to work sites | | | | | |
| Actual Age: 16 | | Current miles/hours: 108,902 | | Purchase Price: \$24,852.00 | |
| Life Expectancy Criteria Requirements -(Policy Evaluation) | | | | | |
| Age: | Miles or Hours | Type of Service | Reliability | Maint/Repair | Condition: |
| 16 | 10 | 1 | 2 | 4 | 4 |
| Evaluation Points 37 | | | Policy Evaluation Results: Needs immediate consideration for replacement | | |
| Fleet Managers Recommendation: Recommend replacing this vehicle because of its overall condition and maintenance history. | | | | | |
| | | | | | |
| Ron Crowden Fleet Manager | | | | | |
| Replacement Date: 2014 | | | Fiscal Year Replacement: 2014 | | |
| Estimated Replacement Cost: | | | Funding Source: 2014 Capital Outlay | | |

RANGES

| | | | |
|-------------------|---|-----------------|------|
| Under 18 Points | Excellent | 18 to 22 Points | Good |
| 23 to 27 Points | Qualifies for Replacement | | |
| 28 Points or more | Needs immediate consideration for replacement | | |

2015 FULL SIZE VANS

FOR ALL DEPARTMENTS-FULL SIZE VANS-BID OPENING 9/5/14 @ 11:00

| BID 14-195 | Allan Vigil Ford | Bobby Jones Ford | Allan Vigil Ford | Bobby Jones Ford |
|---|---------------------|---------------------|---------------------|-------------------------|
| Year | 2015 | 2015 | | |
| Brand | Ford | Ford | | |
| Model | Transit | Transit | | |
| Delivery Date | 90-120 Days | 75 Days | | |
| 5.01 Model X2Z- 9,000 GVW (12 Pass) | \$27,893.00 | \$27,697.00 | 5.01 | \$27,893.00 \$27,697.00 |
| 5.02 Model E1Z-9,000 GVW (15 Pass) | \$28,695.00 | \$28,449.00 | | |
| 5.03 Model E1Z- 8,600 GVW (Cargo 150) | \$22,420.00 | \$22,225.00 | | |
| 5.04 Model R2Z- 9,000 GVW (Cargo 250) | \$23,986.00 | \$25,578.00 | | |
| 5.05 Model W2Z-9,500 GVW (Cargo 350) | \$25,790.00 | \$29,419.00 | | |
| 5.06 Rear Air Conditioning (Cargo Vans) | 734.00 | 986.00 | | |
| 5.07 Power Driver's Seat (Pass) | 426.00 | 405.00 | 5.07 | 426.00 405.00 |
| Power Driver's Seat (Cargo) | 426.00 | 329.00 | | |
| 5.08 Cruise Control | 277.00 | 277.00 | | |
| 5.09 Tilt steering Wheel | Inc | Inc | 5.09 | Inc Inc |
| 5.10 Factory Tinted Glass | 575.00 | Inc | 5.10 | 575.00 Inc |
| 5.11 Trailer Towing Package | 397.00 | 397.00 | 5.11 | 397.00 397.00 |
| 5.12 Trailer Tow Mirrors | 56.00 | 56.00 | 5.12 | 56.00 56.00 |
| 5.13 Rear Step Bumper | n/a | Inc | 5.13 | n/a Inc |
| 5.14 Diesel Engine | 3,521.00 | 3,521.00 | | |
| 5.15 Carpeted Flooring (12 Pass) | 1,450.00 | n/a | | |
| 5.16 Carpeted Flooring (15 Pass) | 1,450.00 | n/a | | |
| 5.17 Driver/ Pass Floor Mats | n/a | 35.00 | 5.14 | n/a 35.00 |
| 5.18 Rear Insulation Kit | 950.00 | 208.00 | | |
| 6.00 SPECIALTY ITEMS | | | | |
| 6.01 Fire Extinguisher | 50.00 | 48.00 | 6.01 | 50.00 48.00 |
| 6.02 Three Plug Outlet Receptacle | 40.00 | 40.00 | | |
| 6.03 Trailer Hitch | 450.00 | 397.00 | 6.03 | 450.00 397.00 |
| 6.04 Trailer Wiring | 300.00 | 297.00 | | |
| 6.05 Running Board (Slide Side Doors) | 140.00 | 137.00 | | |
| 6.06 Front Partition | 750.00 | 750.00 | 6.06 | 750.00 750.00 |
| 6.07 Window Guards (12 Pass) | 2,905.00 | 2,905.00 | 6.07 | 2,905.00 2,905.00 |
| 6.08 Window Guards (15 Pass) | 2,995.00 | 2,995.00 | | |
| 6.09 Door Lock Disable | 15.00 | 10.00 | 6.09 | 15.00 10.00 |
| 7.00 ALERT WARNING SYSTEMS | | | | |
| 7.01 Backup Alarm | 65.00 | 65.00 | 7.01 | 65.00 65.00 |
| 7.02 Corner LED Lighting | 537.00 | 537.00 | | |
| 7.03 LED Top Mount Flashing Light | 557.00 | 557.00 | 7.03 | 557.00 557.00 |
| 7.04 Top Mount Light Bar | 1,600.00 | 1,600.00 | | |
| 7.05 Siren | 410.00 | 410.00 | | |
| 7.06 Control Center | 125.00 | 125.00 | | |
| TOTAL | | | | |
| | | | | \$34,139.00 \$33,322.00 |

Invitation to Bid

Sealed bids will be received at this office on Friday, September 5, 2014 @ 11:00 a.m. for furnishing:

Bid Item 14-195 Full Size Vans for Fleet Management

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams
Procurement Department
530 Greene Street - Room 605
Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, August 22, 2014 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No Bid may be withdrawn for a period of **90** days after time has been called on the date of opening.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

| | |
|-------------------|---------------------------------|
| Augusta Chronicle | July 31, August 7, 14, 21, 2014 |
| Metro Courier | August 6, 2014 |

Revised: 3/7/2013

UNOFFICIAL



**Bid Item #14-195 Full Size Van
for Augusta, GA - Fleet Management Department
Bid Opening Date: Friday, September 5, 2014 @ 11:00 a.m.**

| Vendors | ALLAN VIGIL FORD 6790 MT. ZION BLVD. MORROW GA 30260 | BOBBY JONES FORD, INC 3480 WRIGHTSBORO RD AUGUSTA GA 30909 | MASTER BUICK GMC 3710 WASHINGTON ROAD AUGUSTA, GA 30907 |
|--|--|--|---|
| Attachment B | YES | YES | non-compliant |
| E-Verify Number | 94460 | 117480 | |
| SAVE Form | YES | YES | |
| 5.01-2014/15 FULL SIZE VAN 12 PASSENGERS 9,000 MINIMUM GVW | | | |
| COST | 27893 | \$27,697.00 | |
| MODEL | 2015/X2Z | 2015/X2Z | |
| 28449 | | | |
| COST | 28695 | \$28,449.00 | |
| MODEL | 2015/X2Z | 2015/X2Z | |
| 5.03-2014/15 FULL SIZE CARGO VAN MINIMUM 8,600 GVW | | | |
| COST | \$22,420.00 | \$22,225.00 | |
| MODEL | 2015/E1Z | 2015/E1Z | |
| 5.04-2014/15 FULL SIZE CARGO VAN MINIMUM 9,000 GVW | | | |
| COST | \$23,986.00 | \$25,578.00 | |
| MODEL | R2Z | 2015/W2Z | |
| 5.05-2014/15 FULL SIZE CARGO VAN MINIMUM 9,500 GVW | | | |
| COST | \$25,790.00 | \$29,419.00 | |
| MODEL | 2015/W2Z | 2015/W3X | |
| 5.06 | \$734.00 | \$986.00 | |
| 5.07 | \$416.00 | \$329.00 CARGO VAN \$405.00 WAGON | |
| 5.08 | \$277.00 | \$277.00 | |
| 5.09 | N/A | STD | |
| 5.1 | \$575.00 | STD | |
| 5.11 | \$397.00 | \$397.00 | |
| 5.12 | \$56.00 | \$56.00 | |
| 5.13 | N/A | STD | |
| 5.14 | \$3,521.00 | \$521.00 | |

Item # 1

UNOFFICIAL

| Vendors | ALLAN VIGIL FORD 6790 MT. ZION BLVD. MORROW GA 30260 | BOBBY JONES FORD, INC 3480 WRIGHTSBORO RD AUGUSTA GA 30909 | MASTER BUICK GMC 3710 WASHINGTON ROAD AUGUSTA, GA 30907 |
|--|--|--|---|
| 5.15 | \$1,450.00 | N/A | |
| 5.16 | \$1,450.00 | N/A | |
| 5.17 | N/A | \$35.00 | |
| 5.18 | \$950.00 | \$208.00 LOW ROOF \$289.00 HIGH ROOF | |
| 6.01 | \$50.00 | \$48.00 | |
| 6.02 | \$40.00 | \$40.00 | |
| 6.03 | \$450.00 | \$397.00 | |
| 6.04 | \$300.00 | \$297.00 INCLUDED IN ABOVE | |
| 6.05 | \$140.00 | \$137.00 | |
| 6.06 | \$750.00 | \$750.00 | |
| 6.07 | \$2,905.00 | \$2,905.00 | |
| 6.08 | \$2,995.00 | \$2,995.00 | |
| 6.09 | \$15.00 | \$10.00 | |
| 7.01 | \$65.00 | \$65.00 | |
| 7.02 | \$537.00 | \$537.00 | |
| 7.03 | \$557.00 | \$557.00 | |
| 7.04 | \$1,600.00 | \$1,600.00 | |
| 7.05 | \$410.00 | \$410.00 | |
| 7.06 | \$125.00 | \$125.00 | |
| Delivery Schedule | 10 - 12 WEEKS | 90-120 DAYS | |
| The following vendor submitted a statement of "No Bid": CARL BLACK / 1260 AUTO PARK DRIVE / KENNESAW GA 30144 | | | |



FINANCE DEPARTMENT

Donna B. Williams, CGFM
Director

Ron Crowden
Fleet Manager

MEMORANDUM

TO: MS. GERI SAMS

FROM: RON CROWDEN

SUBJECT: BID AWARD REQUEST-BID 14-195

DATE: SEPTEMBER 11, 2014

Fleet Management would like to request the bid award for the attached compilation of bid 14-195, which opened on September 5th at 11:00, to be awarded to Bobby Jones Ford of Augusta, Georgia. The vendor was low bidder and met all other bid specifications required by Augusta.

Please let us know when the vendor paperwork is completed on this request so that we may move forward with the purchase process.

If you have any questions or concerns, please contact me.

Best Personal Regards,

Ron Crowden
Fleet Manager

User: **Mills, Phyllis** Organization: **City of Augusta, GA (Augusta Commission)**[Logout](#) | [Help](#)[My DemandStar](#) [Buyers](#) [Account Info](#)[Log Bid](#) [\[View Bids\]](#) [Log Quote](#) [View Quotes](#) [Supplier Search](#) [Build Broadcast List](#) [Reports](#)

Planholders List

Member Name **City of Augusta, GA (Augusta Commission)**Bid Number **ITB-14-195-0-2014/PJM**Bid Name **Full Size Vans**

1 Document(s) found for this bid

7 Planholder(s) found.

[Add Planholder](#)

| Supplier Name ▲ | Phone | Fax | Doc Count | Attributes | Programs | Actions |
|---|------------|------------|-----------|---------------------------------------|----------|---------------------------|
| ACME AUTO LEASING LLC | 2032346850 | 2032346858 | 1 | 1. Small Business 2. Veteran Owned | | Documents |
| Cues | 8003277791 | 4074251569 | 1 | | | Documents |
| Dana Safety Supply Operating as Southern Public Safety Equipment & Southern Firearms | 3368545536 | 3368543884 | 1 | 1. Small Business | | Documents |
| Hampton Roads Diversified Global Services LLC | 7574477345 | 7574932178 | 1 | | | Documents |
| Maroone Chevrolet of Pembroke Pines | 9544472150 | 9544338503 | 1 | | | Documents |
| Sirchie Laboratories Vehicle Division | 6096540777 | 6096547869 | 1 | | | Documents |
| Wade Ford Inc. | 6783853452 | 7704332412 | 1 | | | Documents |

Page 1 of 1

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Item # 1

Gordon Chevrolet
ATTN: Fleet Manager
2031 Gordon Highway
Augusta, GA 30909

Five Star C/Dodge/Jeep
ATTN: Clark Lambert
3068 Riverside Drive
Macon, GA 31210

Jacky Jones Ford, Inc
ATTN: Clint LaPrade
P O Box 1080 Hwy 129S
Cleveland, GA 30528

Henna Chevrolet
ATTN: Jimmy Scott
3625 Richland Avenue W.
Aiken, SC 29801

Thomson Chrysler
ATTN: Mac McAllister
2158 Washington Road
Thomson, GA 30824

Legacy Ford Mercury, Inc.
ATTN: Bennie Waldrop
413 Industrial Blvd
P.O. Box 248
McDonough, GA 30253

Horton Chevrolet
ATTN: Hollis Land/Bud Evans
1214 Washington Road
Thomson, GA 30824

Allan Vigil Ford
ATTN: Bob Burtner
6790 Mt. Zion Blvd.
P.O. Box 100001
Morrow, GA 30260

Culpepper Ford
ATTN: Brian Culpepper
2210 Washington Road
Thomson, GA 30824

Link Chevrolet
ATTN: Bob Burns
426 West 6th Street
Waynesboro, GA 30830

Bob Bennett Ford
ATTN: Bruce Merchant
P. O. Box 21488
Columbia, SC 29221

Satcher Motor Company
P.O. Box 3128
Aiken, SC 29802

Love Chevrolet
ATTN: Don Weaver
P.O. Box 8387
Columbia, SC 29033

Bobby Jones Ford
ATTN: Larry Williams
3480 Wrightsboro Road
Augusta, GA 30919

Carl Black Buick-GMC
ATTN: Robert M. Klepak
1110 Roberts Blvd
Kennesaw, GA 30144

Milton Ruben Chevrolet
ATTN: Chris Snader
3514 Washington Road
Augusta, GA 30907

Brannen Motor Co.
ATTN: Bobby Reed
P. O. Box 746
Unedilla, GA 31091

Masters of Augusta – GMC
ATTN: Buick– George Sleister
ATTN: GMC – Bernard Hughes
3710 Washington Road
Martinez, GA 30907

Bill Heard Chevrolet
ATTN: Steve Brown
4310 Jonesboro Road
Union City, GA 30291

Culpepper Motor Company
ATTN: Stuart Wilson
P. O. Box 459
Harlem, GA 30814

Steve Rayman GMC
ATTN: Bob Sawyer
P. O. Box 430
Union City, GA 30291

Milton Ruben Chrysler
ATTN: Mickey Ortiz
3518 Washington Road
Augusta, GA 30907

Fairway Ford of Augusta
ATTN: Brian Stewart
4333 Washington Road
Evans, GA 30809

Saturn of Augusta
ATTN: Ken Waller
1770 Gordon Highway
Augusta, GA 30904

Bid Item 14-195
Full Size Vans
for Fleet Management
Bid Due: Fri. Sep. 5, 2014 @ 11:00am

Bid Item 14-195
Full Size Vans
for Fleet Management
mailed 31 July 2014

RUSSELL SANDERS
FLEET MANANGEMENT

RON CROWDEN
FLEET MANAGEMENT

YVONNE GENTRY
LSBOP



**Finance Committee Meeting
10/27/2014 1:05 PM
Minutes**

Department: Clerk of Commission

Caption: Motion to approve the minutes of the Finance Committee held on October 13, 2014.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Finance Committee Meeting Commission Chamber - 10/13/2014

ATTENDANCE:

Present: Hons. Guilfoyle, Chairman; Williams, Vice Chairman; Harris and Mason, members.

Absent: Hon. Deke Copenhaver, Mayor.

FINANCE

1. Motion to approve the minutes of the Finance Committee held on September 29, 2014.

**Item
Action:
Approved**

Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|--|--------------------------|-----------------|---------------|
| Approve | Motion to approve. Motion Passes 4-0. | Commissioner Alvin Mason | Marion Williams | Passes |

www.augustaga.gov



**Finance Committee Meeting
10/27/2014 1:05 PM
Phillip Scott Hibbard**

Department: Clerk of Commission

Caption: Consider a request from Mr. Phillip Scott Hibbard regarding a refund of taxes paid on the property at 3119 Mike Padgett Highway.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

Lena Bonner

From: Phillip Hibbard <phillip@hibbardlawfirm.com>
Sent: Friday, October 17, 2014 3:03 PM
To: Lena Bonner
Cc: Tederell Johnson
Subject: Reqeust to be added to the agenda fo the Financial Services Committee - Tax Refund
3119 Mike Padgett Highway

Ms. Bonner,

I have an issue involving the Tax Commissioner's office and Deputy Tax Commissioner Johnson suggested that I needed to take a request to the Financial Services Committee of the Augusta Commission.

I am a real estate attorney and, in the course of doing a real estate closing, collected delinquent taxes in the amount directed by the Tax Commissioner in writing. After closing in reliance on the statement and after full disbursement of the closing proceeds, it became apparent that there had been a simple human error in the quoted amount on the part of the Tax Commissioner's office. The error is not disputed by the Tax Commissioner. The taxes still have to be paid to convey good and clean title to the property, so the error of the Tax Commissioner had to be corrected at my expense. I have paid the taxes. The Tax Commissioner was kind enough to delete the fees and penalties for the delinquent taxes, but is without legal authority to abate the actual taxes. I would like to request that the Commission grant a refund for funds I have paid in the amount of \$756.50, and would like to be placed on the agenda of Financial Services to make my plea.

If you would kindly instruct me as to any steps I should take to formalize this request, I will be more than happy to comply with any requirements.

Thank you.

Phillip Scott Hibbard
Phillip Scott Hibbard, P.C.
205 Pitcarin Way
Augusta, GA 30909
(706)854-1564
reply to: phillip@hibbardlawfirm.com



**Finance Committee Meeting
10/27/2014 1:05 PM
Presentation of 3rd Quarter (9/30/14) Financial Reports**

Department: Finance

Caption: Receive as information financial reports for the period ended September 30, 2014.

Background: Periodic financial reports are presented to keep the commission aware of the financial status of the organization.

Analysis:

Financial Impact:

Alternatives:

Recommendation: Receive as information

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

**Finance.
Law.
Administrator.
Clerk of Commission**